



Ref : JnU/Admn.-1(39)/2008/Part File-01/ ৫৯৬৭

Date: ০৩ January, 2018.....

### OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has here by granted earned leave with full average pay to Professor Dr. Moniruz Zaman, Department of Geography and Environment, Jagannath University, Dhaka, Bangladesh, for a period of 06(six) days, i.e. from 10 January, 2018 to 15 January, 2018 to visit and stay in Singapore on personal purpose.

The Jagannath University will have no financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
3.01.2018

(Engr. Md. Ohiduzzaman)  
Registrar

Distributed to:

Professor Dr. Moniruz Zaman, Department of Geography and Environment, Jagannath University, Dhaka.

JnU/Admn.-1(39)/2008/Part File-01/ ৫৯৬৭

Date: ০৩ January, 2018

**Copy forwarded for information and necessary action to:**

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life and Earth Science, Jagannath University, Dhaka.
7. Chairman, Department of Geography and Environment, Jagannath University, Dhaka.
8. Director (Networking & IT), Jagannath University, Dhaka.
9. Additional Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Singapore, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R) International Airport Dhaka, Bangladesh.
12. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's Kind information).
13. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's Kind information).
14. Personal File/Office Copy.
15. Guard File.

  
03-01-18

(Mohammad Zahid Alam)  
Deputy Registrar