



Ref : JnU/Admn-1(325)/2012/ 5861


Date: 20 December, 2017.....

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Roushanara Islam**, Assistant Professor, Department of Finance, Jagannath University, Dhaka, Bangladesh, for a period of 09 (nine) days, i.e. from 24 December, 2017 to 01 January, 2018 {24/12/2017 to 30/12/2017, 07 (seven) days on permission to station leave during (Winter Vacation and Christmas Day) vacation and 31/12/2017 to 01/01/2018, 02 (two) days on earned leave with full average pay} to visit & stay in Malaysia and Indonesia on personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.


20.12.17
(Engr. Md. Ohiduzzaman)
Registrar

Distributed to:

Roushanara Islam, Assistant Professor, Department of Finance, Jagannath University, Dhaka.

JnU/Admn-1(325)/2012/ 5861

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Copy forwarded for information and necessary action to:

01. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
03. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
04. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
05. Dean, Faculty of Business Studies, Jagannath University, Dhaka.
06. Chairman, Department of Finance, Jagannath University, Dhaka.
07. Director, Public Relations, Information and Publication Office, Jagannath University Dhaka.
08. Director, Networking & IT, Jagannath University, Dhaka.
09. Additional Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Malaysia and Indonesia, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar & PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information).
13. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
14. Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information).
15. Office Copy/Personal File/Guard File.


20-12-17
(Mohammad Zahid Alam)
Deputy Registrar