



JnU/Admn-1(511)/2013/ 2941

Date : 01 June, 2016

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted earned leave with full pay to **Ismat Jahan**, Lecturer, Department of Accounting & Information Systems, Jagannath University, Dhaka, Bangladesh, for a period of 07 (Seven) days, i.e. from 06 June, 2016 to 12 June, 2016 to visit and stay in Vellore, Tamil Nadu, India, for medical treatment of her son.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated- 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Ohiduzzaman)  
Registrar

**Distributed to:**

**Ismat Jahan**, Lecturer, Department of Accounting & Information Systems, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
4. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
5. Dean, Faculty of Business Studies, Jagannath University, Dhaka.
6. Chairman, Department of Accounting & Information Systems, Jagannath University, Dhaka.
7. Director (Finance & Accounts), Jagannath University, Dhaka.
8. Director, Network & IT, Jagannath University, Dhaka.
9. Visa Officer, High Commission/Embassy of India, Dhaka, Bangladesh.
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jessore, Bangladesh.
11. Deputy Registrar & PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information).
12. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
13. Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information).
14. Office Copy/Personal File.
15. Guard File.

  
(Mohammad Zahid Alam)  
Deputy Registrar