



JnU/Admin.-1(515)/2013/ 3871

Date: August, 2017

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has granted leave to Dr. Fatema Moni Chowdhury, Associate Professor, Department of Microbiology, Jagannath University, Dhaka, Bangladesh for a period of 07 (seven) days i.e. from 20 August, 2017 to 26 August, 2017 {20/08/2017 to 24/08/2017, 05 (five) days on earned leave with full average pay and 25/08/2017 to 26/08/2017, 02 (two) days on permission to station leave during the vacation of weekly holiday } to visit and stay in Malaysia on personal purpose.

The Jagannath University will have no financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 office of the Prime Minister, Government of the People's Republic of Bangladesh.

This has the concurrence of the Vice-Chancellor of Jagannath University.


(Engr. Md. Ohiduzzaman)
Registrar

Distributed to:

Dr. Fatema Moni Chowdhury, Associate Professor, Department of Microbiology, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life and Earth Science, Jagannath University, Dhaka.
7. Chairman, Department of Microbiology, Jagannath University, Dhaka.
8. Director (Networking & IT), Jagannath University, Dhaka.
9. Additional Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Malaysia, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's Kind information).
13. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's Kind information).
14. Personal File/Office Copy.
15. Guard File.


(Mohammad Zahid Alam)
Deputy Registrar