



JnU/Admin.-1(73)/2008/ 3575

Date: 03 August, 2017

### OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has granted permission to **Dr. Hasna Hena Begum**, Professor & Chairman, Department of Botany, Jagannath University, Dhaka, Bangladesh, for a period of 32(thirty two) days i.e. from 17 August, 2017 to 17 September, 2017 on earned leave with full average pay to visit and stay in Soudi Arabia for Holly Hajj.

The Jagannath University will have no financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Ohiduzzaman)  
Registrar

Distributed to:

Professor & Chairman Dr. Hasna Hena Begum, Department of Botany, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
3. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Dean, Faculty of Life and Earth Science, Jagannath University, Dhaka.
5. Chairman, Department of Botany, Jagannath University, Dhaka.
6. Director (Network & IT), Jagannath University, Dhaka.
7. Additional Director (Finance & Accounts), Jagannath University, Dhaka.
8. Visa Officer, Embassy of Soudi Arabia, Dhaka, Bangladesh.
9. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
10. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's Kind information).
11. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's Kind information).
12. Personal File/Office Copy.
13. Guard File.

  
(A.T.M. Shafiqur Rahman)  
Assistant Registrar