



Ref : JnU/Admn-1(680)/2016/ 5013

Date: 29 October, 2017.....

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has here by granted earned leave with full average pay to Roksana Khanom, Lecturer, Department of Computer Science & Engineering, Jagannath University, Dhaka, Bangladesh, for a period of 14(fourteen) days, i.e. from 31 October, 2017 to 13 November, 2017 to visit & stay in Thailand on personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Qhiduzzaman)  
Registrar

**Distributed to:**

Roksana Khanom, Assistant Professor, Department of Computer Science & Engineering, Jagannath University, Dhaka.

JnU/Admn-1(680)/2016/ 5013

Date: 29 October, 2017

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
3. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
5. Dean, Faculty of Science, Jagannath University, Dhaka;
6. Chairman, Department of Computer Science & Engineering, Jagannath University, Dhaka;
7. Additional Director (Finance & Accounts), Jagannath University, Dhaka;
8. Director (Networking & IT), Jagannath University, Dhaka;
9. Visa Officer, Embassy/High Commission of Thailand, Dhaka, Bangladesh;
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
11. Deputy Registrar & PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information);
12. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka;
13. Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information);
14. Office Copy/Personal File;
15. Guard File.

  
(Mohammad Zahid Alam)  
Deputy Registrar