



JnU/Admn-1(658)/2016/4890

Date: ০৪ November, 2016

OFFICE ORDER

This is to notify that the Vice-Chancellor of Jagannath University has granted duty leave to **Dr. Monira Jahan**, Director & Associate Professor, Institute of Education and Research (IER), Jagannath University, Dhaka, Bangladesh for a period of 05 (five) days, i.e. from 13 November, 2016 to 17 November, 2016 to join 4th International Conference of the college of Education, Muscat, Sultanate of Oman.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated- 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.


(Engr. Md. Ohiduzzaman)
Registrar

Distribution:


Dr. Monira Jahan, Director & Associate Professor, Institute of Education and Research (IER), Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
3. Director (Finance & Accounts), Jagannath University, Dhaka.
4. Director (Network & IT), Jagannath University, Dhaka.
5. Visa Officer, High Commission/Embassy of Oman, Dhaka, Bangladesh.
6. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
7. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
8. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
9. Office Copy/Personal File.
10. Guard file.


(Mohammad Zahid Alam)
Deputy Registrar