



JnU/Admn-1(488)/2013/ 3102


Date : 13 June, 2016

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted leave to **Farzana Habib**, Lecturer, Department of Anthropology, Jagannath University, Dhaka, Bangladesh, for a period of 23 (twenty-three) days, i.e. from 01 July, 2016 to 23 July, 2016 {01/07/2016 to 16/07/2016, 16 (sixteen) days on permission to station leave during the vacation of weekly holidays and Eid- ul- Fitr, 17/07/2016 to 23/07/2016, 07 (seven) days on earned leave with full pay} to visit & stay in Saudi Arabia on family purpose.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated- 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

 13.6.16

(Engr. Md. Ohiduzzaman)  
Registrar

**Distributed to:**


**Farzana Habib**, Lecturer, Department of Anthropology, Jagannath University, Dhaka.

JnU/Admn-1(488)/2013/ 3102

Date : 13 June, 2016

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
4. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
5. Dean, Faculty of Social Science, Jagannath University, Dhaka.
6. Chairman, Department of Anthropology, Jagannath University, Dhaka.
7. Director (Finance & Accounts), Jagannath University, Dhaka.
8. Director, Network & IT, Jagannath University, Dhaka.
9. Visa Officer, High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
11. Deputy Registrar & PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information).
12. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
13. Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information).
14. Office Copy/ Personal File/ Guard File.

 13-06-16

(Mohammad Zahid Alam)  
Deputy Registrar