



JnU/Admn-1 (672)/2016/4236

Date: 14 September, 2017

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of Jagannath University has granted leave to **Sumaiya Khanam Chowdhury**, Lecturer, Institute of Education & Research (I.E.R), Jagannath University, Dhaka, Bangladesh for a period of 06 (six) days, i.e. from 15 September, 2017 to 20 September, 2017 {15/09/2017 to 16/09/2017, 02 (two) days on permission to station leave & 17/09/2017 to 20/09/2017, 04 (four) days for earned leave with full average pay} to visit & stay in Nepal on personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated- 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Qhiduzzaman)  
Registrar

Distributed to:

**Sumaiya Khanam Chowdhury**, Lecturer, Institute of Education & Research (I.E.R), Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Director, Institute of Education & Research (I.E.R), Jagannath University, Dhaka.
7. Director, Public Relations, Information and Publication, Jagannath University, Dhaka.
8. Director (Networking & IT), Jagannath University, Dhaka.
9. Additional Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Nepal, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Bangladesh, Dhaka.
12. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
13. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
14. Office Copy/Personal File/ Guard file.

  
(Mohammad Zahid Alam)  
Deputy Registrar

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