



JnU/Admn.-1(617)/2015/4025

Date: 23 August, 2017

**OFFICE ORDER**

Subject to the approval of the Syndicate, the Vice-Chancellor of Jagannath University has granted study leave with full average pay to **Jewel Kumer Saha**, Assistant Professor, Department of Physics, Jagannath University, Dhaka, Bangladesh, for a period of 01(one) year, i.e. from 24 August, 2017 to 23 August, 2018 to pursue Ph.D Program at the Department of Information Display in the University of Kyung Hee, South Korea, according to the following terms and conditions:

1. That he shall have to enter into an agreement with the University in non-judicial stamp paper in accordance with the approved terms and conditions before he proceeds on leave. He shall bear all costs in this regard.
2. That his service during the study leave shall be governed as per Jagannath University rules.
3. That returning from study leave he must at once report his return from leave to the Registrar along with a course leaving certificate through the Chairman/Head of the Department/Office. He shall not be entitled to join duties before the termination of his leave without the permission of the Vice-Chancellor.
4. That the application for extension of study leave beyond sanctioned period should be made at least six months before the expiry of the sanctioned leave through the supervisor/tutor together with the progress reports of the applicant.
5. The Jagannath University shall not bear any expense for the said study leave.

  
(Engr. Md. Qhiduzzaman)  
Registrar

Distributed to:

Jewel Kumer Saha, Assistant Professor, Department of Physics, Jagannath University, Dhaka.

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**Copy forwarded for information and necessary action to:**

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Science, Jagannath University, Dhaka.
7. Chairman, Department of Physics, Jagannath University, Dhaka.
8. Additional Director (Finance & Accounts), Jagannath University, Dhaka.
9. Director (Networking & IT), Jagannath University, Dhaka.
10. Visa Officer, Embassy/High Commission of South Korea, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
13. Deputy Registrar, General Administration, Office of the Registrar, Jagannath University, Dhaka.
14. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
15. Office Copy/Personal File.
16. Guard File.

  
(Mohammad Zahid Alam)  
Deputy Registrar