



JnU/Admn-1(143)/2009/ 4020


Date : 23 August, 2017

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Dr. Helena Ferdousi**, Professor, Department of Mass Communication and Journalism, Jagannath University, Dhaka, Bangladesh, for a period of 09 (nine) days, i.e. from 07 September, 2017 to 15 September, 2017 {07/09/2017 to 09/09/2017, 03 (three) days on permission to station leave during the vacation of Eid ul-Azha and 10/09/2017 to 15/10/2017, 06 (six) days on earned leave with full average pay} to visit & stay in Thailand on personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated- 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.


(Engr. Md. Ohiduzzaman)
Registrar

Distributed to:


Dr. Helena Ferdousi, Professor, Department of Mass Communication and Journalism, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
4. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
5. Dean, Faculty of Social Science, Jagannath University, Dhaka.
6. Chairman, Department of Mass Communication and Journalism, Jagannath University, Dhaka.
7. Director, Public Relations, Information and Publication Office, Jagannath University Dhaka.
8. Director, Networking & IT, Jagannath University, Dhaka.
9. Additional Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Thailand, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar & PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information).
13. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
14. Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information).
15. Office Copy/Personal File/Guard File.


(Mohammad Zahid Alam)
Deputy Registrar