



Ref : JnU/Admn-1(193)/2010/5129


Date: 06 November, 2017

**OFFICE ORDER**

Subject to approval of the Syndicate the Vice-Chancellor of Jagannath University has hereby granted leave without pay to **Musarrat Shameem**, Assistant Professor, Department of English, Jagannath University, Dhaka, Bangladesh for a period of 01 (one) year, i.e. 31 October, 2017 to 30 October, 2018 to visit & stay in South Korea on personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Qhiduzzaman)  
Registrar

Distribution:

**Musarrat Shameem**, Assistant Professor, Department of English, Jagannath University, Dhaka.

JnU/Admn-1(193)/2010/5129

Date: 06 November, 2017

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Arts, Jagannath University, Dhaka.
7. Chairman, Department of English, Jagannath University, Dhaka.
8. Additional Director (Finance & Accounts), Jagannath University, Dhaka.
9. Director (Networking & IT), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of South Korea, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
13. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
14. Office Copy/Personal File.
15. Guard file.

  
(Mohammad Zahid Alam)  
Deputy Registrar