



JnU/Admn-2(43)/2010/1502

Date: ০৭ March, 2017

OFFICE ORDER

This is to notify that the Vice-Chancellor of Jagannath University has granted leave to **Mrs. Sahana Akther**, working as an Assistant Registrar, Office of the Registrar, Jagannath University, Dhaka, Bangladesh to visit & stay in Indonesia & Malaysia, on personal purpose for a period of 11 (Eleven) days, i.e. from 19 March, 2017 to 29 March, 2017 as earned leave with full average pay.

Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.


(Engr. Md. Ohiduzzaman)

Registrar

Distribution:

Mrs. Sahana Akther, Assistant Registrar, Office of the Registrar, Jagannath University, Dhaka.

JnU/Admn-2(43)/2010/1502

Date: ০৭ March, 2017

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
3. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Director (Finance & Accounts), Jagannath University, Dhaka;
5. Director (Networking & IT), Jagannath University, Dhaka;
6. Visa Officer, High Commission/Embassy of Indonesia and Malaysia, Dhaka, Bangladesh;
7. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh;
8. Deputy Registrar & PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind information);
9. Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
10. Office Copy/Personal File;
11. Guard file.


(Mohammad Zahid Alam)

Deputy Registrar

