



Ref : JnU/Admn.-1(581)/2014/17

Date: 01 February, 2018

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has here by granted leave to Farhana Susmita, Assistant Professor, Department of English, Jagannath University, Dhaka, Bangladesh, for a period of 11(eleven) days, i.e. from 17 February, 2018 to 27 February, 2018 {17/02/2018, 01 (one) day permission to station leave during the weekly holiday and 18/02/2018 to 27/02/2018, 10 (ten) days on earned leave with full average pay} to visit and stay in Nepal for personal purpose.

The Jagannath University will have no financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 office of the Prime Minister, Government of the People's Republic of Bangladesh.


(Engr. Md. Ohiduzzaman)
Registrar

Distributed to:

Farhana Susmita, Assistant Professor, Department of English, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
3. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Dean, Faculty of Arts, Jagannath University, Dhaka.
5. Chairman, Department of English, Jagannath University, Dhaka.
6. Director (Networking & IT), Jagannath University, Dhaka.
7. Additional Director (Finance & Accounts), Jagannath University, Dhaka.
8. Visa Officer, High Commission of Nepal, Dhaka, Bangladesh.
9. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka Bangladesh.
10. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's Kind information).
11. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's Kind information).
12. Personal File/Office Copy.
13. Guard File.


(Mohammad Zahid Alam)
Deputy Registrar