



Ref : JnU/Admn-2(72)/2012/ 5497

Date: 04 December, 2017

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted earned leave with full average pay to **Md. Serazul Hoque Sharif**, Section Officer (Grade-1), Office of the Registrar, Jagannath University, Dhaka, Bangladesh, for a period of 03 (three) days, i.e. from 05 December, 2017 to 07 December, 2017 to visit & stay in India on personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Ohiduzzaman)  
Registrar

**Distributed to:**

**Md. Serazul Hoque Sharif**, Section Officer (Grade-1), Office of the Registrar, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
3. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Director, Networking & IT, Jagannath University, Dhaka.
5. Additional Director (Finance & Accounts), Jagannath University, Dhaka.
6. Visa Officer, High Commission/Embassy of India, Dhaka, Bangladesh.
7. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jessore, Bangladesh.
8. Deputy Registrar & PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information).
9. Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information).
10. Office Copy/Personal File.
12. Guard File.

  
(Mohammad Zahid Alam)  
Deputy Registrar