

**Office of the Registrar  
Jagannath University**

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রেজিস্ট্রার কার্যালয়  
জগন্নাথ বিশ্ববিদ্যালয়  
ঢাকা-১১০০, বাংলাদেশ।  
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JnU/Admn-2(102)/2012/880


Date: 14 March, 2016

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of Jagannath University has granted leave to **Mr. K M Al-Amin**, working as a Section Officer (Grade-1) in the Office of the Controller of Examination, Jagannath University, Dhaka for a period of 04 (four) days, i.e. from 16 March, 2016 to 19 March, 2016 {16/03/2016 01 (one) day earend leave with full pay & 17/03/2016 to 19/03/2016 03 (three) days permission to station leave during the National & weekly holidays } to visit & stay in India on personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
14.3.16  
(Engr. Md. Ohiduzzaman)  
Registrar

Distribution:

**Mr. K M Al-Amin, Section Officer (Grade-1), Office of the Controller of Examination, Jagannath University, Dhaka;**

JnU/Admn-2(102)/2012/880

Date: 14 March, 2016

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
3. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Director (Finance & Accounts), Jagannath University, Dhaka;
5. Controller, Jagannath University, Dhaka;
6. Director (Networking & IT), Jagannath University, Dhaka;
7. Visa Officer, High Commission/Embassy of India, Dhaka, Bangladesh;
8. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jessore, Bangladesh;
9. Deputy Registrar & PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind information);
10. Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
11. Office Copy/Personal File;
12. Guard file.

  
14.03.16  
(Mohammad Zahid Alam)  
Deputy Registrar