



JnU/Admin.-1(150)/2010/Part File-01/ 4407

Date: 20 September 2017

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has here by granted leave to Professor & Chairman Laisa Ahmed Lisa, Ph.D, Department of Biochemistry & Molecular Biology, Jagannath University, Dhaka, Bangladesh from 21 September, 2017 (afternoon) to 25 September, 2017 {22/09/2017 to 23/09/2017, 02 (two) days permission to station leave during the vacation of weekly holiday and 24/09/2017 to 25/09/2017 02 (two) days on earn leave with full average pay} to perform South-Asian Music Festival in Singapore.

The Jagannath University will have no financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Ohiduzzaman)  
Registrar

Distributed to:

Professor & Chairman Laisa Ahmed Lisa, Ph.D, Department of Biochemistry & Molecular Biology, Jagannath University, Dhaka.

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**Copy forwarded for information and necessary action to:**

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
3. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Dean, Faculty of Life and Earth Science, Jagannath University, Dhaka.
5. Chairman, Department of Biochemistry & Molecular Biology, Jagannath University, Dhaka.
6. Director (Networking & IT), Jagannath University, Dhaka.
7. Additional Director (Finance & Accounts), Jagannath University, Dhaka.
8. Visa Officer, High Commission of Singapore, Dhaka, Bangladesh.
9. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
10. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's Kind information).
11. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's Kind information).
12. Personal File/Office Copy.
13. Guard File.

  
(Mohammad Zahid Alam)  
Deputy Registrar