



JnU/Admn-1(488)/2013/ 5395

Date : 15 December, 2016

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Farzana Habib**, Lecturer, Department of Anthropology, Jagannath University, Dhaka, Bangladesh, for a period of 17 (seventeen) days, i.e. from 18 December, 2016 to 31 December, 2016 {18/12/2016 to 31/12/2016, 14 (fourteen) days on permission to station leave during the winter vacation and 01/01/2017 to 03/01/2017, 03 (three) days on earned leave with full average pay} to visit & stay in Saudia Arabia on personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated- 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.


15.12.16
(Engr. Md. Ohiduzzaman)
Registrar

Distributed to:

Farzana Habib, Lecturer, Department of Anthropology, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
4. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
5. Dean, Faculty of Social Science, Jagannath University, Dhaka.
6. Chairman, Department of Anthropology, Jagannath University, Dhaka.
7. Director (Finance & Accounts), Jagannath University, Dhaka.
8. Director, Public Relations, Information and Publication Office, Jagannath University Dhaka.
9. Director, Networking & IT, Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Saudia Arabia, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar & PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information).
13. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
14. Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information).
15. Office Copy/Personal File/Guard File.


15.12.16
(Mohammad Zahid Alam)
Deputy Registrar