Office of the Registrar
Jagannath University
Dhaka-1100, Bangladesh.
Phone : (+880-2) 9534255
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রেজিস্ট্রার দপ্তর
জগন্নাথ বিশ্ববিদ্যালয়
ঢাকা-১১০০, বাংলাদেশ।
ফোন ঃ (+৮৮০-২) ৯৫৩৪২৫৫
ফ্যাক্স ঃ (+৮৮০-২) ৪৭১১৮৪৪৯

Ref : JnU/Admn.-1(722)/2017/1143

Date: 30 June, 2021

OFFICE ORDER

Subject to approval of the Syndicate, the Vice-Chancellor of Jagannath University has granted study leave with pay to Tasmia Islam, Assistant Professor, Department of Biochemistry and Molecular Biology, Jagannath University, Dhaka, Bangladesh, for a period of 01 (one) year, i.e. from 23 July, 2021 to 22 July, 2022 to participate PhD Program with Graduate Research Assistantship in the University of North Carolina at Greensboro (UNCG), USA according to the following terms and conditions:

1. That she shall have to enter into an agreement with the University in non-judicial stamp paper in accordance with the approved terms and conditions before she proceed on leave. She shall bear all costs in this regard;
2. That her service during the study leave shall be governed as per Jagannath University rules;
3. That returning from study leave she must at once report her return from leave to the Registrar along with a course leaving certificate through the Chairman/Head of the Department/Office. She shall not be entitled to join duties before the termination of she leave without the permission of the Vice-Chancellor;
4. That the application for extension of study leave beyond sanctioned period should be made at least six months before the expiry of the sanctioned leave through the supervisor/tutor together with the progress reports of the applicant;
5. The Jagannath University shall not bear any expenses for the said study leave.

30.06.2021
(Engr. Md. Ohiduzzaman)
Registrar

Distributed to:

Tasmia Islam, Assistant Professor, Department of Biochemistry and Molecular Biology, Jagannath University, Dhaka.

JnU/Admn.-1(722)/2017/1143 Date: 30 June, 2021

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life & Earth Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Biochemistry and Molecular Biology, Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (*Request for upload to the JnU website*).
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, Embassy/High Commission of USA, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (*For VC's kind information*).
13. Deputy Registrar, Council Section, Registrar Office, Jagannath University, Dhaka (*For reporting to the Syndicate*).
14. Deputy Director (Audit), Treasurer's Office, Jagannath University, Dhaka (*For Treasurer's kind information*).
15. Section Officer Grade-1 (Establishment), Registrar Office, Jagannath University, Dhaka (*for update information*)
16. Office Copy/Personal File.

30.06.2021
(A,T,M, Shafiqur Rahman)
Deputy Registrar