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JnU/Admn-1(297)/2011/part file-01/৭৪৪৬

Date : ০৩ December, 2025

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Professor Dr. Mohammad Musarraf Hussain**, Department of Pharmacy, Jagannath University, Dhaka, Bangladesh, for a period of 07 (Seven) days, i.e. from 14 December, 2025 to 20 December, 2025 {14 December, 2025 to 18 December, 2025, 05(five) days on earned leave with full average pay and 19 December, 2025 to 20 December, 2025, 02(two) days permission to station leave during the vacation of Weekly holidays} to visit and stay in Thailand for family treatment purpose.

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011 144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

Professor Dr. Md. Sheikh Giash Uddin
Registrar (In Charge)

Distributed to:

Professor Dr. Mohammad Musarraf Hussain, Department of Pharmacy , Jagannath University, Dhaka.

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Date : ০৩ December, 2025

1. Copy forwarded for information and necessary action to:
2. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
4. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
5. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
6. Dean, Faculty of Life and Earth Science, Jagannath University, Dhaka;
7. Chairman, Department of Pharmacy, Jagannath University, Dhaka;
8. Director (Finance & Accounts), Jagannath University, Dhaka;
9. Director (ICT Cell), Jagannath University, Dhaka;
10. Visa Officer, High Commission/Embassy of Thailand, Dhaka, Bangladesh;
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka.
12. Deputy Registrar and PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information);
13. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka;
14. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information);
15. Office Copy/Personal File.

Mridul Kanti Rakshit
Deputy Registrar