



JnU/Admn-1(585)/2014/ 1868

15 May, 2023

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted leave to **Shehreen Ataur Khan**, Assistant Professor, Department of English, Jagannath University, Dhaka, Bangladesh for a period of 44(fourty four) days, i.e. 26 May, 2023 to 08 July 2023 {26/05/2023 to 22/06/2023, 28(twenty eight) days on earned leave with full average pay & 23/06/2023 to 08/07/2023, 16 (sixteen) days permission to station leave during the vacation of Eid-ul-Azha} visit & stay to perform hajj in Saudi Arabia.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Ohiduzzaman)  
15.05.23  
Registrar



Distributed to:

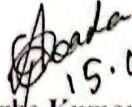
**Shehreen Ataur Khan**, Assistant Professor, Department of English, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Art's, Jagannath University, Dhaka.
7. Chairman, Department of English, Jagannath University, Dhaka.
8. Director, Public Relations, Information and Publication, Jagannath University, Dhaka.
9. Director (ICT Cell), Jagannath University, Dhaka.
10. Director (Finance & Accounts), Jagannath University, Dhaka.
11. Visa Officer, High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
13. PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
14. Deputy Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
15. Office Copy/Personal File/Guard file.

  
(Apurbo Kumar Saha)  
15.05.23  
Deputy Registrar