



JnU/Admn.-1(309)/2011/9870

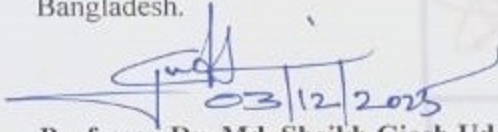
Date: 03 December, 2025

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Dr. Hasina Akther**, Associate Professor, Department of Geography and Environment, Jagannath University, Dhaka, Bangladesh, for a period of 06(six) days, i.e. from 12 December, 2025 to 17 December, 2025 (12/12/2025 to 13/12/2025, 02(two) days permission to station leave duration the vacation of weekly holidays days and 14/12/2025 to 17/12/2025, 04(four) days on earned leave with full average pay) to visit & stay in Thailand for personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated- 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
03/12/2025

**Professor Dr. Md. Sheikh Giash Uddin**  
Registrar (In Charge)

Distributed to:

Dr. Hasina Akther, Associate Professor, Department of Geography and Environment, Jagannath University, Dhaka.

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Date: 03 December, 2025

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
3. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
5. Dean, Faculty of Life and Earth Sciences, Jagannath University, Dhaka;
6. Chairman, Department of Geography and Environment, Jagannath University, Dhaka;
7. Director (Finance & Accounts), Jagannath University, Dhaka;
8. Director (ICT Cell), Jagannath University, Dhaka;
9. Visa Officer, High Commission/Embassy of Thailand, Dhaka, Bangladesh;
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
11. Deputy Registrar/PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information);
12. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka;
13. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information);
14. Office Copy/Personal File;
15. Guard File.

  
03.12.25  
**(A. K. M. Abdullah Al Mamun)**  
Deputy Registrar