



JnU/Admn-3(237)/2023/ 2376

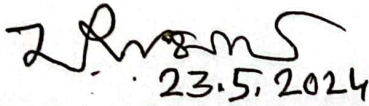
Date: 23 May, 2024

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Salma parvin**, Office Secretary-Cum-Computer Operator, Office of the Registrar, Jagannath University, Dhaka, Bangladesh for a period of 5 (Five) days, i.e. from 02 June, 2024 to 06 June, 2024 {2/6/2024 to 6/6/2024 05 (Five) days on earned leave with full average pay and 7/6/2024 to 8/6/2024, 02 (Two) days on weekly holidays} to visit and stay in India for medical treatment of her father.

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated- 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.


23.5.2024

Professor Dr. Md. Aynul Islam
Registrar (In Charge)

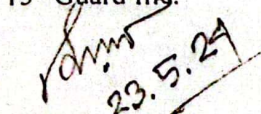
Distribution:

Salma parvin, Office Secretary-Cum-Computer Operator, Office of the Registrar, Jagannath University, Dhaka.
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Date: 23 May, 2024

Copy forwarded for information and necessary action to:

- 1 Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
- 2 Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
- 3 Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
- 4 Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
- 5 Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
- 6 Director (Finance & Accounts), Jagannath University, Dhaka;
- 7 Director (Networking & IT), Jagannath University, Dhaka;
- 8 Director (Planning, Development & Works), Jagannath University, Dhaka;
- 9 Visa Officer, High Commission/Embassy of India in Dhaka, Bangladesh;
- 10 Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jashore/Rail Gede, Darshana/Tamabil/Akhaura, Sylhet/Burimari, Lalmonirhat/Banglabandh, Panchagarh, Bangladesh;
- 11 Chief Engineer, Office of the Engineering, Jagannath University, Dhaka;
- 12 Deputy Registrar & PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind information);
- 13 Deputy Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
- 14 Office Copy/Personal File;
- 15 Guard file.


23.5.24
(Ziadur Rahman)
Deputy Registrar