

Ref : JnU/Admn-1(423)/2013/4207

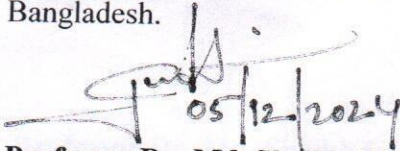
Date: 05 December, 2024

### OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Dr. Mohammed Mahmudur Rahman**, Associate Professor, Department of Chemistry, Jagannath University, Dhaka, Bangladesh, for a period of 20(twenty) days, i.e. from 30 December, 2024 to 18 January, 2025 (30/12/2024 to 16/01/2025, 18 days on earned leave with full average pay and 17/01/2025 to 18/01/2025, 02 days permission to station leave during the weekly holidays) to visit & stay in Saudi Arabia for Holly Umrah Hajj.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
05/12/2024

**Professor Dr. Md. Sheikh Giash Uddin**  
Registrar (In Charge)

#### **Distributed to:**

Dr. Mohammed Mahmudur Rahman, Associate Professor, Department of Chemistry, Jagannath University, Dhaka.

JnU/Admn-1(423)/2013/4207

05 December, 2024

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Science, Jagannath University, Dhaka.
7. Chairman, Department of Chemistry, Jagannath University, Dhaka;
8. Director (Finance & Accounts), Jagannath University, Dhaka.
- ✓ 9. Director, (ICT Cell), Jagannath University, Dhaka.
10. Director (Finance & Accounts), Jagannath University, Dhaka.
11. Visa Officer, High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
13. Deputy Registrar & PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information).
14. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
15. Assistant Registrar, Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information).
16. Office Copy/ Personal File/ Guard File.



05.12.24

**Mridul kanti Rakshit**  
Deputy Registrar