

Office of the Registrar  
Jagannath University

Dhaka-1100, Bangladesh  
Phone : (+880-2) 9534255  
Fax : (+880-2) 47118449



রেজিস্ট্রার দপ্তর  
জগন্নাথ বিশ্ববিদ্যালয়  
ঢাকা-১১০০, বাংলাদেশ।  
ফোন : (+৮৮০-২) ৯৫৩৪২৫৫  
ফ্যাক্স : (+৮৮০-২) ৪৭১১৮৪৪৯

JnU/Admn.-1(327)/2012/ ৩৪৪২

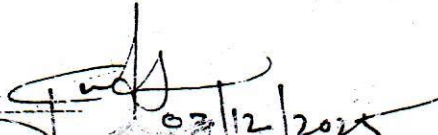
Date: ০৩ December, 2025

## OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Dr. Farzana Ferdous**, Associate Professor, Department of Accounting and Information Systems, Jagannath University, Dhaka, Bangladesh for a period of 15(fifteen) days, i.e. from 15 January, 2026 to 29 January, 2026 on earlier sanctioned recreation leave to visit and stay in Saudi Arabia for holy Umrah Hajj.

The Jagannath University will have no financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500), dated-19.06.2011 office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Professor Dr. Md. Sheikh Giash Uddin)  
Registrar (in-Charge)

Distributed to :

Dr. Farzana Ferdous, Associate, Department of Accounting and Information Systems, Jagannath University, Dhaka.

JnU/Admn.-1(327)/2012/ ৩৪৪২

Date: ০৩ December, 2025

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Business Studies, Jagannath University, Dhaka.
7. Chairman, Department of Accounting and Information Systems, Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (*request for uploading*).
9. Director (Finance and Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka Bangladesh.
12. Deputy Registrar/PS to VC, VC's office, Jagannath University, Dhaka (*For VC's kind information*).
13. Deputy Registrar, Treasurer's Office, Jagannath University, Dhaka (*For Treasurer's kind information*).
14. Personal File/Office Copy.
15. Guard File.

  
(Mohammad Zahid Alam)  
Deputy Registrar