



JnU/Admn-1(375)/2012/Part-01/ 3436

Date: 03 October, 2023

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has granted leave to **Sabrin Sultana**, Associate Professor, Department of Marketing, Jagannath University, Dhaka, Bangladesh, for a period of 06 (six) days, i.e. from 27 October, 2023 to 01 November, 2023 {27/10/2023 to 28/10/2023, 02 (two) days on permission for station leave during the weekly holidays and 29/10/2023 to 01/11/2023, 04 (four) days on earned leave with full average pay } to visit & stay in India on Personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Omiduzzaman)  
Registrar

Distributed to:


**Sabrin Sultana**, Associate Professor, Department of Marketing, Jagannath University, Dhaka.

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**Copy forwarded for information and necessary action to:**

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
4. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
5. Dean, Faculty of Business Studies, Jagannath University, Dhaka.
6. Chairman, Department of Marketing, Jagannath University, Dhaka.
7. Director (Finance & Accounts), Jagannath University, Dhaka.
8. Director, Public Relations, Information and Publication Office, Jagannath University, Dhaka.
9. Director, (ICT Cell), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of India, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jashore/Gede (Rail), Darshana, Bangladesh.
13. PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information).
14. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
15. Deputy Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information).
16. Office Copy/Personal File/Guard File.

  
03.10.2023  
(Saiful Islam)  
Deputy Registrar