Office of the Registrar
Jagannath University
Dhaka-1100, Bangladesh
Phone : (+880-2) 9534255
Fax : (+880-2) 47118449

রেজিস্ট্রার দপ্তর
জগন্নাথ বিশ্ববিদ্যালয়
ঢাকা-১১০০, বাংলাদেশ।
ফোন : (+৮৮০-২) ৯৫৩৪২৫৫
ফ্যাক্স : (+৮৮০-২) ৪৭১১৮৪৪৯

JnU/Admin-1(658)/2016/Part-1/2803(1)

Date: 10 November, 2026

OFFICE ORDER

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted earned leave with full average pay to **Professor Dr. Monira Jahan,** Institute of Education & Research (IER), Jagannath University, Dhaka, Bangladesh for a period of 12 (Twelve) days, i.e. from 12 November 2026 to 23 November, 2026 to visit and stay in Saudi Arabia to perform the Holy Umrah.

Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

10/11/26

(Professor Dr. Md. Sheikh Giash Uddin)
Registrar (In charge)

Distributed to:
Professor Dr. Monira Jahan, Institute of Education & Research (IER), Jagannath University, Dhaka.

JnU/Admin-1(658)/2016/Part-1/ 2803(1)

Date: 10 November, 2026

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
3. Sectetary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
4. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
5. Director, Institute of Education & Research (IER), Jagannath University, Dhaka.
6. Director (Finance & Accounts), Jagannath University, Dhaka.
7. Director (ICT Cell), Jagannath University, Dhaka.
8. Visa Officer, High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
9. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
10. Deputy Registrar, PS to VC, VC's Office, Jagannath University, Dhaka *(For VC's kind information).*
11. Deputy Registrar, Treasurer's Office, Jagannath University, Dhaka *(For Treasurer's kind information).*
12. Office Copy/Personal File/Guard file.

10/11/2026

Ziadur Rahman
Deputy Registrar