

Ref : JnU/Admin.-1(695)/2017/ 2345


Date: 26 May, 2019.....

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has granted leave to **Shaila Islam Satu**, Lecturer, department of Botany, Jagannath University, Dhaka, Bangladesh for a period of 06 (six) days i.e. from 13 June, 2019 to 18 June, 2019 on permission to station leave during the vacation of Eid-ul-fitre & Summer vacation to visit and stay in Thailand on personal purpose.

The Jagannath University will have no financia obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 office of the Prime Minister, Government of the People's Republic of Bangladesh.


(Engr. Md. Ohiduzzaman)
Registrar

Distributed to:


Shaila Islam Satu, Lecturer, Department of Botany, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life and Earth Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Botany, Jagannath University, Dhaka.
8. Director (Networking & IT), Jagannath University, Dhaka.
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Thailand, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's Kind information).
13. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's Kind information).
14. Personal File/Office Copy.
15. Guard File.


(A.T. M Shafiqur Rahman)
Assistant Registrar