



JnU/Admin.-1(807)/2019/4201

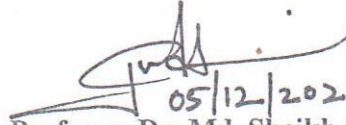
Date: 05 December, 2024

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted earned leave with full average pay to **Mehnaz Hoque**, Assistant Professor, Department of Mass Communication and Journalism, Jagannath University, Dhaka, Bangladesh, for a period of 15 (fifteen) days, i.e. from 06 January, 2025 to 20 January, 2025 to visit and stay in Saudi Arabia to perform the Holy Omrah Hajj:

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
05/12/2024  
Professor Dr. Md. Sheikh Giash Uddin  
Registrar (In charge)

Distributed to:

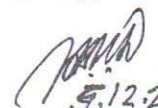
Mehnaz Hoque, Assistant Professor, Department of Mass Communication and Journalism, Jagannath University, Dhaka.

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**Copy forwarded for information and necessary action to:**

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
4. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
5. Dean, Faculty of Social Sciences, Jagannath University, Dhaka.
6. Chairman, Department of Mass Communication and Journalism, Jagannath University, Dhaka.
7. Director (Finance & Accounts), Jagannath University, Dhaka.
8. Director, Public Relations, Information and Publication Office, Jagannath University, Dhaka.
9. Director (ICT Cell), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar/PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information).
13. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
14. Assistant Registrar, Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information).
15. Office Copy/Personal File/Guard File.

  
5.12.2024  
(A T M Shafiqur Rahman)  
Deputy Registrar