

Office of the Registrar  
Jagannath University

Dhaka-1100, Bangladesh.

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“শিক্ষা নিয়ে গড়ব দেশ  
শেখ হাসিনার বাংলাদেশ”



রেজিস্ট্রার দপ্তর  
জগন্নাথ বিশ্ববিদ্যালয়  
ঢাকা-১১০০, বাংলাদেশ।  
ফোনঃ (+৮৮০-২) ৯৫৩৪২৫৫  
ফ্যাক্সঃ (+৮৮০-২) ৪৭১১৮৪৪৯

Jnu/Admin-1(688)/2016/ 3896


Date : 20 November, 2023

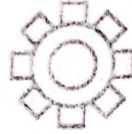
**OFFICE ORDER**

This is to notify that the Treasurer of the Jagannath University has granted duty leave to **Dr. Riffat Mahmood**, Assistant Professor, Department of Geography & Environment, Jagannath University, Dhaka, Bangladesh for a period of 04 (Four) days, i.e. from 23 November, 2023 to 26 November, 2023 for visit and stay in China for attending Wenchang International Aerospace Forum.

The Jagannath University, Dhaka, Bangladesh does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500), dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Ohiduzzaman)  
Registrar



Distributed to :

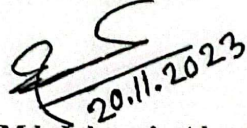
Dr. Riffat Mahmood, Assistant Professor, Department of Geography & Environment, Jagannath University, Dhaka.

Jnu/Admin-1(688)/2016/ 3896

Date : 20 November, 2023

Copy forwarded for information and necessary action to :

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life and Earth Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Geography and Environment, Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (*request for uploading*).
9. Director (Finance and Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of China, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka.
12. Deputy Registrar/PS to VC, VC's office, Jagannath University, Dhaka (*For VC's kind information*).
13. Deputy Director (Audit), Treasurer's Office, Jagannath University, Dhaka (*For Treasurer kind information*).
14. Personal File/Office Copy.
15. Guard File.

  
(Md. Jahangir Alam)  
Deputy Registrar