



**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Dr. Md. Ebrahim Khalil**, Associate Professor, Department of Islamic Studies, Jagannath University, Dhaka, Bangladesh, for a period of 16 (sixteen) days, i.e. from 22 May, 2026 to 06 June, 2026 {22/05/2026 to 02/06/2026, 12 days permission to station leave during the vacation of Eid-ul-Adha & Summer Vacation and 03/06/2026 to 06/06/2026, 04 days on earned leave with full average pay} to visit and stay in United States of America (U.S.A) on personal purpose.

Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Professor Dr. Md. Sheikh Giash Uddin)  
Registrar (In charge)

Distributed to:

**Dr. Md. Ebrahim Khalil**, Department of Islamic Studies, Jagannath University, Dhaka.

JnU/Admin-1(434)/2013/280

Date: 17 May, 2026

**Copy forwarded for information and necessary action to:**

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
4. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
5. Dean, Faculty of Arts, Jagannath University, Dhaka.
6. Chairman, Department of Islamic Studies, Jagannath University, Dhaka.
7. Director (Finance & Accounts), Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (*Request for upload to the JnU website*).
9. Visa Officer, High Commission/Embassy of USA, Dhaka, Bangladesh.
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
11. Deputy Registrar/PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (*for VC's kind information*).
12. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (*for Treasurer's kind information*).
13. Office Copy/Personal File/Guard File.

17.05.2026  
(A T M Shafiqur Rahman)  
Deputy Registrar



JnU/Admin-1(150)/2010/Part file-01/২৭৭

Date: 17 May, 2026

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Laisa Ahmed Lisa**, PhD, Department of Biochemistry and Molecular Biology, Jagannath University, Dhaka, Bangladesh, for a period of 20 (twenty) days, i.e. from 05 June, 2026 to 24 June, 2026 {05/06/2026 to 06/06/2026, 02 days permission to station leave during the vacation of weekly holidays and 07/06/2026 to 24/06/2026, 18 days on earned leave with full average pay} to visit and stay in United States of America (U.S.A) and Canada on personal purpose.

Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Professor Dr. Md. Sheikh Giash Uddin)  
Registrar (In charge)

Distributed to:

**Laisa Ahmed Lisa**, PhD, Department of Biochemistry and Molecular Biology, Jagannath University, Dhaka.

JnU/Admin-1(150)/2010/Part file-01/২৭৭

Date: 17 May, 2026

**Copy forwarded for information and necessary action to:**

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
4. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
5. Dean, Faculty of Life & Earth Sciences, Jagannath University, Dhaka.
6. Chairman, Department of Biochemistry and Molecular Biology, Jagannath University, Dhaka.
7. Director (Finance & Accounts), Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (*Request for upload to the JnU website*).
9. Visa Officer, High Commission/Embassy of USA & Canada, Dhaka, Bangladesh.
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
11. Deputy Registrar/PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (*for VC's kind information*).
12. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (*for Treasurer's kind information*).
13. Office Copy/Personal File/Guard File.

17.05.2026  
(A T M Shafiqur Rahman)  
Deputy Registrar