## Office of the Registrar Jagannath University

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জগন্নাথ বিশ্ববিদ্যালয়

ঢাকা-১১০০, বাংলাদেশ। ফোনঃ (+৮৮০-২) ৭১১০৪১৫ ফাব্রঃ (+৮৮০-২) ৭১১৩৭৫২

JnU/Admin.-1(105)/2008/5719 Date: 13

Date: 13 December, 2017

## OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has here by granted leave to Mr. Md. Tanvir Ahsan, Assistant Professor, Department of English, Jagannath University, Dhaka, Bangladesh, for a period of 15(fifteen) days, i.e. from 21 December, 2017 to 04 January, 2018 {21/12/2017 to 30/12/2017, 10 (ten) days on permission to station leave during the vacation of winter vacation, Christmas day, Fateha-E-Eyajdahm & weekly holidays and 31/12/2017 to 04/01/2018, 05 (five) days earned leave with full average pay} to visit and stay in India on personal purpose.

The Jagannath University will have no financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 office of the Prime Minister, Government of the People's Republic of Bangladesh.

This has the concurrence of the Vice-Chancellor of Jagannath University.

(Engr. Md. Ohiduzzaman)

Registrar

Distributed to:

Mr. Md. Tanvir Ahsan, Assistant Professor, Department of English, Jagannath University, Dhaka. JnU/Admin.-1(105)/2008/5719 Date: 13 December, 2017

## Copy forwarded for information and necessary action to:

- 1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
- 2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
- . 3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
- 4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
- 5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
- 6. Dean, Faculty of Arts, Jagannath University, Dhaka.
- 7. Chairman, Department of English, Jagannath University, Dhaka.
- &. Director (Networking & IT), Jagannath University, Dhaka.
- 9. Additional Director (Finance & Accounts), Jagannath University, Dhaka.
- 10. Visa Officer, High Commission/Embassy of India, Dhaka, Bangladesh.
- 11. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/Benapole, Jessore Bangladesh.
- 12. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's Kind information).
- 13. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's Kind information).
- 14. Personal File/Office Copy.

Guard File.

(Mohammad Zahid Alam)

Deputy Registrar

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