

Office of the Registrar

Jagannath University

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রেজিস্ট্রার দপ্তর

স্বাক্ষর বিভাগ

ঢাকা-১১০০, বাংলাদেশ।

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JnU/Admin-1(434/2013/ 1011)

Date: 18 December, 2025

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Dr. Md. Ebrahim Khalil**, Associate Professor, Department of Islamic Studies, Jagannath University, Dhaka, Bangladesh, for a period of 14 (fourteen) days, i.e. from 25 December, 2025 to 07 January, 2026 {25/12/2025 to 27/12/2025, 03 (three) days on permission to station leave during the vacation of Christmas Day and weekly holidays, 28/12/2025 to 31/12/2025, 04 (four) days on earned leave with full average pay and 01/01/2026 to 07/01/2026, 07 (seven) days on duty leave} to participate in a Seminar organized by the MUNA Center of Jackson Heights, United States of America (USA).

Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated- 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Professor Dr. Md. Sheikh Giash Uddin)

Registrar (In charge)

Distributed to:

Dr. Md. Ebrahim Khalil, Associate Professor, Department of Islamic Studies, Jagannath University, Dhaka.

JnU/Admin-1(434/2013/ 1011)

Date: 18 December, 2025

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
4. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
5. Dean, Faculty of Arts, Jagannath University, Dhaka.
6. Chairman, Department of Islamic Studies, Jagannath University, Dhaka.
7. Director (Finance & Accounts), Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (*Request for upload to the JnU website*).
9. Visa Officer, High Commission/Embassy of USA, Dhaka, Bangladesh.
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
11. Deputy Registrar/PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (*for VC's kind information*).
12. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
13. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (*for Treasurer's kind information*).
14. Office Copy/Personal File/Guard File.

(A T M Shafiqur Rahman)

Deputy Registrar