



JnU/Admin.-1(755)/2017/ 1726

Date: 16 July, 2026

OFFICE ORDER

The Jagannath University has hereby granted study leave with pay to **Tahsina Ferdous**, Assistant Professor, Department of Anthropology, Jagannath University, Dhaka, Bangladesh for a period of 01 Year, i.e. from 17 July, 2026 to 16 July, 2027 to complete PhD Programme from the Florida Atlantis University, USA as per decision (decision no.05) 111th meeting of the Syndicate of Jagannath University held on 21 May, 2026 according to the following terms and conditions:

1. That she will have to enter into an agreement with the University in non-judicial stamp paper in accordance with the approved terms and conditions before she proceed on leave. She will bear all costs in this regard;
2. That her service during the study leave will be governed as per Jagannath University rules;
3. That returning from study leaves she must at once report her return from leave to the Registrar along with a course leaving certificate through the Chairman/Head of the Department/Office. She will not be entitled to join duties before the termination of her leave without permission of the Vice-Chancellor;
4. That the application for extension of study leave beyond the sanctioned period should be made at least six months before the expiry of the sanctioned leave through the supervisor/tutor together with the progress reports of the applicant;

This has the concurrence of the Vice-Chancellor of Jagannath University.

(Professor Dr. Md. Sheikh Giash Uddin)

Registrar (In charge)

Distributed to:

Tahsina Ferdous, Assistant Professor, Department of Anthropology, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Arts/Social Science, Jagannath University, Dhaka.
7. Chairman, Department of Anthropology, Jagannath University, Dhaka.
8. Director (Finance & Accounts), Jagannath University, Dhaka.
9. Director, Public Relations, Information and Publication, Jagannath University, Dhaka.
10. Director (Network & IT), Jagannath University, Dhaka.
11. Visa Officer, High Commission/Embassy of USA, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
13. Deputy Registrar (Council), Registrar Office, Jagannath University, Dhaka (for update information).
14. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
15. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
16. Deputy Registrar, Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
17. Office Copy/Personal File/ Guard file.

16.7.2026
Ziadur Rahman
Deputy Registrar