Office of the Registrar Jagannath University

Dhaka-1100, Bangladesh Phone : (+880-2) 9534255 Fax : (+880-2) 47118449 "শিক্ষা নিয়ে গড়ব দেশ শেৰ হাসিনার বাংলাদেশ"



রেজিস্টার দপ্তর

জগন্নাথ বিশ্ববিদ্যালয় ঢাকা-১১০০, বাংলাদেশ। ফোনঃ (+৮৮০-২) ১৫৩৪২৫৫ ফানঃ (+৮৮০-২) ৪৭১১৮৪৪১

JnU/Admn-9(2)/5/2023/528

Date: 03 June 2024

## **OFFICE ORDER**

This is to notify that the competent authority of Jagannath University has granted earn leave with full average pay to Professor Dr. Md. Humayun Kabir Chowdhury, Treasurer, Jagannath University, Dhaka to visit and stay in Australia from 01 June 2024 to 30 June 2024 or from the date of commencement of his leave for 30(thirty) days on family purpose under the following terms and conditions:

- (a) All expenses relating to this travel shall be borne ownself.
- (b) He shall report back to office on completion of the travel as mentioned above.
- (c) In absence of Treasurer, Vice-Chancellor, Professor Dr. Sadeka Halim shall carry out the functions of Treasurer.

3.6. Lf L4 (Professor Dr. Md. Aynul Islam) Registrar (In-charge)

## Distribution:

- 1. Professor Dr. Sadeka Halim, Vice Chancellor, Jagannath University, Dhaka.
- 2. Professor Dr. Md. Humayun Kabir Chowdhury, Treasurer, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to (not in accordance with seniority):

- 1. Principal Secretary, Prime Minister's Officer, Dhaka, ---
- 2. Senior Secretary, Ministry of Foreign Affairs, Dhaka;
- 3. Secretary, Public Division, Office of the Honorable President of Bangladesh, Dhaka:
- 4. Secretary, Security Services Division, Ministry of Home Affairs, Dhaka:
- 5. Additional Secretary, University Wing. Secondary and Higher Education Division, Ministry of Education. Dhaka:
- 6. PS to the Hon'ble Minister, Ministry of Education, Dhaka;
- 7. PS to Secretary, Secondary and Higher Education Division, Ministry of Education, Dhaka;
- 8. PS to the Hon'ble Deputy Minister, Ministry of Education, Dhaka;
- 9. Director General, Immigration and Passport Department, Dhaka;
- 10. Director, Hazrat Shahjalal International Airport, Dhaka;
- 11. Deputy Director, Foreign Currency Regulation, Bangladesh Bank, Dhaka;
- 12. Visa Officer/High Commission, Embassy of Australia, Dhaka, Bangladesh;
- 13. Dean, All Faculties, Jagannath University, Dhaka;
- 14. Director, All Institute, Jagannath University, Dhaka;
- 15. Chairman, All Department, Jagannath University, Dhaka:
- 16. Provost, Sheikh Fazilatunnesa Mujib Hall, Jagannath University, Dhaka;
- 17. Head of Office (All Offices), Jagannath University, Dhaka;
- 18. Director, ICT Cell, Jagannath University, Dhaka; (Request to upload the office order on the university website):
- 19. Deputy Registrar/PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka:
- 20. Deputy Registrar (All), Office of the Registrar, Jagannath University, Dhaka:
- 21. Assistant Registrar, Office of the Treasurer, Jagannath University, Dhaka:
- 22. Office Copy/Personal File.

(Kamrul Haq) Deputy Registrar

Establishment Section (Officer)