



JnU/Admn.-1(821)/2020/ ৩২৬


Date: ২ 6 October, 2025

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted earned leave with full average pay to **Arnisha Akhter**, Lecturer, Department of Computer Science and Engineering, Jagannath University, Dhaka, Bangladesh, for a period of 15 (fifteen) days, i.e. from 01 November, 2025 to 15 November, 2025 to visit & stay in India for her medical treatment.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
**Professor Dr. Md. Sheikh Giash Uddin**  
Registrar (In charge)

**Distributed to:**

Arnisha Akhter, Lecturer, Department of Computer Science and Engineering, Jagannath University, Dhaka

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
3. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
5. Dean, Faculty of Science, Jagannath University, Dhaka;
6. Chairman, Department of Computer Science and Engineering, Jagannath University, Dhaka;
7. Director (ICT Cell), Jagannath University, Dhaka;
8. Director (Finance & Accounts), Jagannath University, Dhaka;
9. Visa Officer, High Commission of India, Dhaka, Bangladesh;
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jashore/Gede, Darshana/Tamabil, Sylhet/Akhawara, Brahmanbaria/Burimari, Lalmonirhat/Banglabandha, Panchagarh, Bangladesh.
11. PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information);
12. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka;
13. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information);
14. Office Copy/Personal File;

  
**(Sahana Akther)**  
Deputy Registrar  
Jagannath University, Dhaka