



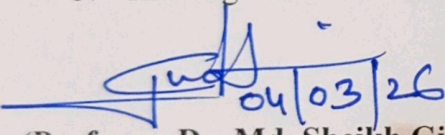
JnU/Admn.-1(690)/2017/146

Date: 04 March, 2026

## OFFICE ORDER

Subject to approval of the Syndicate, the Vice-Chancellor of the Jagannath University has granted leave without pay to **Meghla Saha Pinky**, Assistant Professor, Department of Botany, Jagannath University, Dhaka, Bangladesh for a period of 01(one) year i.e. from 16/03/2026 to 15/03/2027 to participate in the Ph.D Program at the Victoria University of Wellington, New Zealand, according to the following terms and conditions:

1. That she shall have to enter into an agreement with the University in non-judicial stamp paper in accordance with the approved terms and conditions before she proceed on leave. She shall bear all costs in this regard;
2. That her service during the study leave shall be governed as per Jagannath University rules.
3. That returning from study leave she must at once report her return from leave to the Registrar along with a course leaving certificate through the Chairman/Head of the Department/Office. She shall not be entitled to join duties before the termination of her leave without the permission of the Vice-Chancellor;
4. That the application for extension of study leave beyond sanctioned period should be made at least six months before the expiry of the sanctioned leave through the supervisor/tutor together with the progress reports of the applicant;
5. That Jagannath University shall not bear any expenses for the said study leave.

  
(Professor Dr. Md. Sheikh Giash Uddin)  
Registrar (In-Charge)

Distributed to:

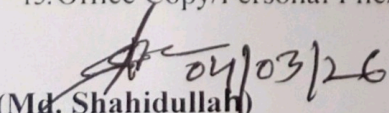
**Meghla Saha Pinky**, Assistant Professor, Department of Botany, Jagannath University, Dhaka.

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### Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life & Earth Science, Jagannath University, Dhaka.
7. Chairman, Department of Botany, Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka.
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, Embassy/High Commission of New Zealand, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
13. Deputy Registrar, Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
14. Deputy Registrar, (Establishment), Jagannath University, Dhaka (For update information).
15. Office Copy/Personal File/Guard file.

  
(Md. Shahidullah)  
Deputy Registrar