

Office of the Registrar
Jagannath University

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রেজিস্ট্রার দপ্তর
জগন্নাথ বিশ্ববিদ্যালয়
ঢাকা-১১০০, বাংলাদেশ।
ফোন : (+৮৮০-২) ৯৫৩৪২৫৫
ফ্যাক্স : (+৮৮০-২) ৪৭১১৮৪৪৯

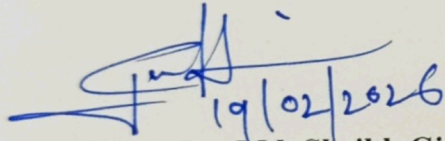
JnU/Admn.-1(695)/2017/93

Date : 19 February, 2026

OFFICE ORDER

Subject to approval of the Syndicate, the Vice-Chancellor of the Jagannath University has hereby granted study leave with pay to **Shaila Islam Satu**, Assistant Professor, Department of Botany, Jagannath University, Dhaka for a period of 01(one) year, i.e. from 01 October, 2025 to 30 September, 2026 in continuation to 02 (two) year study leave (01/10/2023 to 30/09/2025 with pay enjoyed for Ph.D. program) granted earlier to complete Ph.D. program at Queen Mary University of London, UK.

The terms and conditions will remain same as it was mentioned in the earlier office order {No. JnU/Admin-1(695)/2017/1975, Dated: 30 April, 2024}.


19/02/2026

(Professor Dr. Md. Sheikh Giash Uddin)
Registrar (In-charge)

Distributed to:

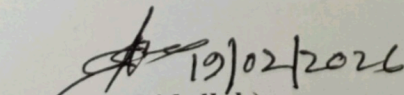
Shaila Islam Satu, Assistant Professor, Department of Botany, Jagannath University, Dhaka.

JnU/Admn.-1(695)/2017/93

Date : 19 February, 2026

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life and Earth Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Botany, Jagannath University, Dhaka.
8. Director (Finance & Accounts), Jagannath University, Dhaka.
9. Director (PRIP), Jagannath University, Dhaka.
10. Director (Networking & IT), Jagannath University, Dhaka (Request for upload to the JnU website).
11. Visa Officer, Embassy/High Commission of UK, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
13. Deputy Registrar (council section), Registrar Office, Jagannath University, Dhaka (for reporting the next syndicate).
14. Deputy Registrar/PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
15. Deputy Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
16. Office Copy/Personal File.
17. Guard File.


19/02/2026
(Md. Shahidullah)
Deputy Registrar