

Ref: JnU/Admn-1(487)/2013/1020

Date: 10 March, 2024

### OFFICE ORDER

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted leave to **Dr. Milton Biswas**, Professor, Department of Bangla, Jagannath University, Dhaka, Bangladesh for a period of 06 (six) days, i.e. from 12 March, 2024 to 17 March, 2024 {12/03/2024 01 (one) day on earned leave with full average pay, 13/03/2024 to 14/03/2024, 02 (two) days duty leave & 15/03/2024 to 16/03/2024, 02 (two) days on permission of Weekly Holyday and 17/03/2024 01 (one) day on permission of Bangbandhu's birth anniversary and National children's day} to attend the International conference at Department of Bengali, Bhasha Bhavana, Visva-Bharati Santiniketan in India.

Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
10.3.24  
(Engr. Md. Ohiduzzaman)  
Registrar

Distributed to:

**Dr. Milton Biswas**, Professor, Department of Bangla, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Art's, Jagannath University, Dhaka.
7. Chairman, Department of Bangla, Jagannath University, Dhaka.
8. Director, Public Relations, Information and Publication, Jagannath University, Dhaka.
9. Director (ICT Cell), Jagannath University, Dhaka.
10. Director (Finance & Accounts), Jagannath University, Dhaka.
11. Visa Officer, High Commission/Embassy of India, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jashore, Bangladesh.
13. PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
14. Deputy Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
15. Office Copy/Personal File/Guard file.

  
10.03.24  
(Apurbo Kumar Saha)  
Deputy Registrar