




Ref : JnU/Admn.-1(524)/2013/ 3432

Date: 01 September, 2022

OFFICE ORDER

The Jagannath University has hereby granted study leave with pay to **Moontaha Mahbub**, Assistant Professor, Department of **Botany**, Jagannath University for a period of 1(one) year, i.e. from 11 February, 2022 to 10 February, 2023 to participate Post Doctoral Research at the Queen Mary University of London, UK as per decision (decision no-6/15) in the 87th meeting of the Syndicate of Jagannath University held on 07 March, 2022, according to the following terms and conditions:

1. That she shall have to enter into an agreement with the University in non-judicial stamp paper in accordance with the approved terms and conditions before she proceed on leave. She shall bear all costs in this regard;
2. That her service during the study leave shall be governed as per Jagannath University rules.
3. That returning from study leave she must at once report her return from leave to the Registrar along with a course leaving certificate through the Chairman/Head of the Department/Office. She shall not be entitled to join duties before the termination of her leave without the permission of the Vice-Chancellor;
4. That the application for extension of study leave beyond sanctioned period should be made at least six months before the expiry of the sanctioned leave through the supervisor/tutor together with the progress reports of the applicant;
5. That her salary shall be suspended during the leave, However after completion of her Post Doctoral Research if she joins Jagannath University and fulfill the bond period she will get all of her arrear salary and allowances according to the existing rules and regulations of the University;
6. That Jagannath University shall not bear any expenses for the said study leave.


(Engr. Md. Ofiduzzaman)
Registrar

Distributed to:

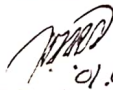
Moontaha Mahbub, Assistant Professor. Department of Botany, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life & Earth-Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Botany, Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (Request for Uploading).
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, Embassy/High Commission of UK, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
12. PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
13. Deputy Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
14. Assistant Registrar (Establishment), Registrar Office, Jagannath University, Dhaka (for update information)
15. Office Copy/Personal File.


(A T M Shafiqur Rahman)
Deputy Registrar