



Ref : JnU/Admin-2(102)/2012/941

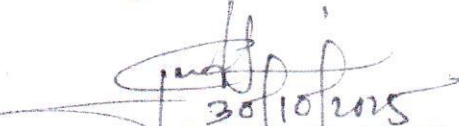
Date: 30 October, 2025

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Mr. K. M. Al Amin**, Assistant Registrar, Office of the Controller of Examinations, Jagannath University, Dhaka, Bangladesh for a period of 06 (six) days, i.e. from 31 October, 2025 to 05 November, 2025 {31 October, 2025, to 01 November, 2025, 02 (two) days permission to station leave during on Weekly holidays and 02 November, 2025 to 05 November, 2025, 04 (four) days earned leave with full average pay} to visit and stay in India and Oman on personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated- 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
**Professor Dr. Md. Sheikh Giash Uddin**  
Registrar (In-charge)

**Distributed to:**

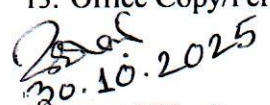
**Mr. K. M. Al Amin**, Assistant Registrar, Office of the Controller of Examinations, Jagannath University, Dhaka.

JnU/Admin-2(102)/2012/941

Date: 30 October, 2025

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
6. Director (Finance & Accounts), Jagannath University, Dhaka;
7. Controller of Examinations (Additional duty), Jagannath University, Dhaka;
8. Director, ICT Cell, Jagannath University, Dhaka;
9. Visa Officer, High Commission/Embassy in India and Oman, Dhaka, Bangladesh;
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jashore/Gede, Darshana /Tamabil, Sylhet /Akhaura, B.Baria/Burimari, Lalmonirhat/Banglabandha, Panchagarh, Bangladesh;
11. Deputy Registrar(PS toVC), Office of the Vice Chancellor, Jagannath University, Dhaka (For VC's kind information);
12. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
13. Office Copy/Personal File.

  
**(Kamrul Haq)**  
Deputy Registrar  
Establishment Section