## Office of the Registrar Jagannath University

Dhaka-1100, Bangladesh Phone: (+880-2) 9534255 : (+880-2) 47118449

"শিক্ষা নিয়ে গড়ব দেশ শেখ হাসিনার বাংলাদেশ"



জগুল্লাথ বিশ্ববিদ্যালয় ঢাকা-১১০০, বাংলাদেশ। रकान ३ (+৮৮०-२) ५०७८२००

ফ্যাক্স ঃ (+৮৮০-২) ৪৭১১৮৪৪৯

JnU/Admn-3(253)/2023/ 2599

Date: 6 June, 2024

## OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to Rekha Rani De, Office Assistant cum-Computer Typist, Department of Physics, Jagannath University, Dhaka, Bangladesh for a period of 11 (Elevan) days, i.e. from 12 June, 2024 to 22 June, 2024 {12/6/2024 to 13/6/2024, 02 (Two) days on earned leave with full average pay and 14/6/2024 to 22/6/2024, on permission to leave station during the vacation of Eid-ul-Adha} to visit and stay in India for personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

Professor Dr. Md. Aynul Islam

Registrar (In Charge)

## Distribution:

Rekha Rani De, Office Assistant cum-Computer Typist, Department of Physics, Jagannath University, Dhaka. JnU/Admn-3(253)/2023/2599 Date: 6 June, 2024

## Copy forwarded for information and necessary action to:

- Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
- Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
- Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
- Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
- 5 Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
- 6 Chairman, Department of Physics, Jagannath University, Dhaka;
- 7 Director (Finance & Accounts), Jagannath University, Dhaka;
- 8 Director (Networking & IT), Jagannath University, Dhaka;
- 9 Visa Officer, High Commission/Embassy of India in Dhaka, Bangladesh;
- 10 Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jashore/Rail Gede, Darshana/Tamabil/Akhaura, Sylhet/Burimari, Lalmonirhat/Banglabandh, Panchagarh, Bangladesh;
- 11 Deputy Registrar & PS to VC, Office of the Vice chancellor, Jagannath University, (For H.VC's kind information);

Office Copy/Personal File/Guard file.

(Ziadur Řahman) Deputy Registrar