




JnU/Admin.-1(810)/2019/189

Date: 15<sup>th</sup> January, 2024

### OFFICE ORDER

The Jagannath University has hereby granted study leave with pay to **Nasrin Akter**, Assistant Professor, Department of Land Management and Law, Jagannath University, Dhaka, Bangladesh, for a period of 01 (one) year, i.e. from 27 August, 2023 to 26 August, 2024 to pursue Master of Laws(LLM) Program at the York University, Toronto, Canada, as per decision (decision no.5) in the 93<sup>th</sup> meeting of the Syndicate of Jagannath University held on 10 December, 2023, according to the following terms and conditions:

1. That she will have to enter into an agreement with the University in non-judicial stamp paper in accordance with the approved terms and conditions before her proceed on leave. she will bear all costs in this regard;
2. That her service during the study leave will be governed as per Jagannath University rules;
3. That returning from study leave she must at once report her return from leave to the Registrar along with a course leaving certificate through the Chairman/Head of the Department/Office. She will not be entitled to join duties before the termination of her leave without permission of the Vice-Chancellor;
4. That the application for extension of study leave beyond the sanctioned period should be made at least six months before the expiry of the sanctioned leave through the supervisor/tutor together with the progress reports of the applicant;
5. The Jagannath University will not bear any expenses for the said study leave.

  
(Engr. Md. Ohiduzzaman)  
Registrar

Distributed to:

**Nasrin Akter**, Assistant Professor, Department of Land Management and Law, Jagannath University, Dhaka.  
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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Law, Jagannath University, Dhaka.
7. Chairman, Land Management and Law, Jagannath University, Dhaka.
8. Director (Finance & Accounts), Jagannath University, Dhaka.
9. Director, Public Relations, Information and Publication Office, Jagannath University, Dhaka.
10. Director, (ICT Cell), Jagannath University, Dhaka.
11. Visa Officer, High Commission/Embassy of Canada, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
13. PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information).
14. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
15. Deputy Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information).
16. Office Copy/ Personal File/ Guard File.

  
(Md. Serazul Hoque Sharif)  
Deputy Registrar