Office of the Registrar
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Fax : (+880-2) 47118449
E-mail : registrar@jnu.ac.bd
Website : www.jnu.ac.bd

রেজিস্ট্রার দপ্তর
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JnU/Admn-3(253)/2023/556 Date: 14 October, 2026

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Rekha Rani De**, Office Assistant-Cum-Computer typist, Department of the Physics, Jagannath University, Dhaka for a period of 10 (Ten) days, i.e. from 16 October, 2026 to 25 October, 2026 {16/10/2026 to 19/10/2026, 04 (Four) days on earned leave with full average pay and 20/10/2026 to 25/10/2026, 06 (Six) days on permission to station leave during the vacation of Durga puja & Laxmi puja} to visit and stay in India for pilgrimage.

The Jagannath University does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated:19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

14/10/26

Professor Dr. Md. Sheikh Giash Uddin
Registrar (In Charge)

Distributed to:

Rekha Rani De, Office Assistant-Cum-Computer typist, Department of the Physics, Jagannath University, Dhaka.

JnU/Admn-3(253)/2023/556 Date: 14 October, 2026

Copy forwarded for information and necessary action to:

1 Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2 Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
3 Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
4 Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
5 Chairman, Department of the Physics, Jagannath University, Dhaka;
6 Director (Finance & Accounts), Jagannath University, Dhaka;
7 Director (ICT Cell), Jagannath University, Dhaka;
8 Visa Officer, High Commission/Embassy of India in Dhaka, Bangladesh;
9 Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole/Jashore/Darshana/ Tamabil, Sylhet/Akhaura/B.Baria/Lalmonirhat/Banglabandha/Panchagarh, Bangladesh;
10 Deputy Registrar/PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind in formation);
11 Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
12 Office Copy/Personal File.

14.10.2026

Kamrul Haq
Deputy Registrar
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