



JnU/Admn-3(237)/2023/ 303

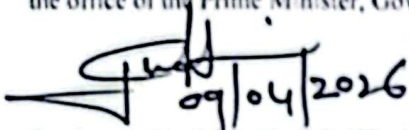
Date: 09 April, 2026

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Salma pervin**, Office Secretary-Cum-Computer Operator, Office of the Registrar, Jagannath University, Dhaka for a period of 07 (Seven) days i.e. from 12 April, 2026 to 18 April, 2026 [12 to 16 April 2026, 5 (Five) days on earned leave with full average pay and 17/04/2026 to 18/04/2026, 2 (two) days on permission to leave station during the weekly holidays] to visit and stay in India for her father's treatment.

The Jagannath University does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03 069 025 06 00 003 2011-144(500) dated 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.


09/04/2026

Professor Dr. Md. Shcikh Giash Uddin
Registrar (In Charge)

Distribution:

Salma pervin, Office Secretary-Cum-Computer Operator, Office of the Registrar, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

- 1 Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
- 2 Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
- 3 Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
- 4 Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
- 5 Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
- 6 Director (Finance & Accounts), Jagannath University, Dhaka;
- 7 Director (ICT Cell), Jagannath University, Dhaka;
- 8 Visa Officer, High Commission/Embassy of India in Dhaka, Bangladesh;
- 9 Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole/Jashore/Darshana/
Tamabil, Sylhet/Akhaura/B.Baria/Lalmoinihat/Banglabandha/Panchagarh, Bangladesh;
- 10 Deputy Registrar/PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind information);
- 11 Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
- 12 Office Copy/Personal File.


09.04.2026
Abdul Aziz
Deputy Registrar