



JnU/Admn-1(535)/2013/ 3629


Date: 17 October, 2024

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Md. Mahmudul Hasan**, Assistant Professor, Department of Music, Jagannath University, Dhaka, Bangladesh for a period of 06 (six) days, i.e. from 21 October, 2024 to 26 October, 2024 {21/10/2024 to 24/10/2024, 04 (four) days on earned leave with full average pay and 25/10/2024 to 26/10/2024, 02 (two) days on permission to station leave during the weekly holidays} to visit and stay in Thailand for his wife's medical purpose.

Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
17/10/2024  
(Professor Dr. Md. Sheikh Giash Uddin)  
Registrar(In charge)

Distributed to:

**Md. Mahmudul Hasan**, Assistant Professor, Department of Music, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Art's, Jagannath University, Dhaka.
7. Chairman, Department of Music, Jagannath University, Dhaka.
8. Director, Public Relations, Information and Publication, Jagannath University, Dhaka.
9. Director (ICT Cell), Jagannath University, Dhaka.
10. Director (Finance & Accounts), Jagannath University, Dhaka.
11. Visa Officer, High Commission/Embassy of Thailand, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
13. PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
14. Assistant Registrar, Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
15. Office Copy/Personal File/Guard file.

  
17.10.2024  
S. M. Enamul Haque  
Assistant Registrar