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JnU/Admin-1(641)/2015/1071

Date : 17 May, 2026

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has granted leave to **Dr. Moynul Hasan**, Associate Professor, Department of Pharmacy, Jagannath University, Dhaka, Bangladesh for a period of 41 (forty one) days, i.e. from 17 May, 2026 to 26 June, 2026 {17/05/2026 to 25/06/2026, 40(forty) days on earned leave with full average pay & 26/06/2026, 01(one) day on permission to station leave during the weekly holiday} to visit and stay in Saudi Arabia for perform the holy hajj.

The Jagannath University, Dhaka, Bangladesh does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500), dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Professor Dr. Md. Sheikh Giash Uddin)
Registrar (In-Charge)

Distributed to :

Dr. Moynul Hasan, Assistant Professor, Department of Pharmacy, Jagannath University, Dhaka.

JnU/Admin-1(641)/2015/1071

Date : 17 May, 2026

Copy forwarded for information and necessary action to :

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life and Earth Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Pharmacy, Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (*request for uploading*).
9. Director (Finance and Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar/PS to VC, VC's office, Jagannath University, Dhaka (*For VC's kind information*).
13. Deputy Registrar, Treasurer's Office, Jagannath University, Dhaka (*For Treasurer's kind information*).
14. Personal File/Office Copy.

(Md. Jahangir Alam)
Deputy Registrar