



JnU/Admn.-1(688)/2016/9744

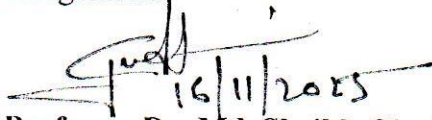
Date: 16 November, 2025

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Dr. Riffat Mahmood**, Associate Professor Department of Geography and Environment, Jagannath University, Dhaka, Bangladesh, for a period of 06(six) days i.e. from 23 November, 2025 to 28 November, 2025 (23/11/2025 to 27/11/2025, 05 days on duty leave and 28/11/2025 permission to station leave during the vacation of weekly holiday) to participate in the '4th International Symposium on Disaster Resilience and Sustainable Development (DRSD-2025)' held on 24-26 November, 2025 at the Asian Institute of Technology (AIT) campus in Thailand.

Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.


16/11/2025

Professor Dr. Md. Sheikh Giash Uddin
Registrar (In charge)

Distributed to:

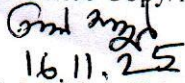
Dr. Riffat Mahmood, Associate Professor, Department of Geography and Environment, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
3. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
5. Dean, Faculty of Life and Earth Sciences, Jagannath University, Dhaka.
6. Chairman, Department of Geography and Environment, Jagannath University, Dhaka.
7. Director (Finance & Accounts), Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka.
9. Visa Officer, Embassy/High Commission of Thailand, Dhaka, Bangladesh.
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
11. Deputy Registrar/PS to VC, Office of the Vice Chancellor, Jagannath University, Dhaka (for VC's kind information).
12. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information).
13. Office Copy/Personal File.


16.11.25

(A. K. M Abdullah Al Mamun)
Deputy Registrar.