

**Office of the Registrar  
Jagannath University**

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রেজিস্ট্রার দপ্তর  
জগন্নাথ বিশ্ববিদ্যালয়  
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JnU/Admn-2(120)/2013/৩২৩

Date: 8 March 2026

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of Jagannath University has granted leave to **Mr. Muhammad Rashed Kazi**, Deputy Registrar, Office of the Registrar, Jagannath University, Dhaka, Bangladesh for a period of 10 (ten) days i.e. from 22 March 2026 to 31 March 2026 {from 22 March 2026 to 28 March 2026 seven days permission to station leave on winter vacation, Eid-ul-Fitr vacation, Independence and National Day, weekly holidays and from 29 March 2026 to 31 March 2026 three days grant earned leave with full average pay} to visit & stay India, Thailand and China for personal purpose.

The Jagannath University, Dhaka, Bangladesh, has no any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
08/03/2026

(Professor Dr. Md. Sheikh Giash Uddin)  
Registrar (In Charge)

**Distribution:**

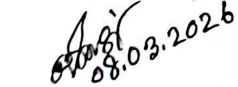
Mr. Muhammad Rashed Kazi, Deputy Registrar, Office of the Registrar, Jagannath University, Dhaka

JnU/Admn-2(120)/2013/৩২৩

Date: 8 March 2026

**Copy forwarded for information and necessary action to:**

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Controller of Foreign Exchange, Bangladesh Bank, Dhaka;
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
6. Director (Finance & Accounts), Office of the Finance & Accounts, Jagannath University, Dhaka;
7. Director, ICT Cell, Jagannath University, Dhaka;
8. Visa Officer, Embassy of India, Thailand and China in Dhaka, Bangladesh;
9. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jessore/Gede, Darshana/Tamabil, Akhawara, Sylhet/Burimary, Lalmonirhat/Banglabandha, Panchagarh Land Port, Bangladesh;
10. Deputy Registrar/PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind information);
11. Assistant Director (F&A), Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
12. Office Copy/Personal File;

  
08/03/2026

(Abdul Halim)  
Deputy Controller of Examinations  
Establishment Section