

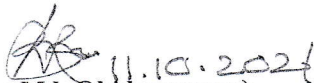
Ref : JnU/Admn.-1(692)/2017/ 1958

Date: 11 October, 2021

### OFFICE ORDER

The Jagannath University has hereby granted study leave with pay to **Nasrin Sultana**, Assistant Professor, Department of Botany, Jagannath University for a period of 1(one) year, i.e. from 20 October, 2021 to 19 October, 2022 to participate Ph.D Program at Queen Mary University of London, UK as per decision {decision no-06(kha)} in the 85<sup>th</sup> meeting of the Syndicate of Jagannath University held on 06 September, 2021 on the following terms and condition:

1. That she shall have to enter into an agreement with the University in non-judicial stamp paper in accordance with the approved terms and conditions before she proceed on leave. She shall bear all costs in this regard;
2. That her service during the study leave shall be governed as per Jagannath University rules.
3. That returning from study leave she must at once report her return from leave to the Registrar along with a course leaving certificate through the Chairman/Head of the Department/Office. She shall not be entitled to join duties before the termination of her leave without the permission of the Vice-Chancellor;
4. That the application for extension of study leave beyond sanctioned period should be made at least six months before the expiry of the sanctioned leave through the supervisor/tutor together with the progress reports of the applicant;
5. That Jagannath University shall not bear any expenses for the said study leave.

  
(Engr. Md. Ohiduzzaman)  
Registrar

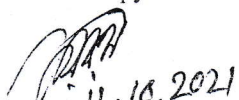
Distributed to:

Nasrin Sultana, Assistant Professor, Department of Botany, JnU, Dhaka.  
JnU/Admn.- 1(692)/2017/ 1958

Date: 11 October, 2021

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life & Earth Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Botany, Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (Request for Uploading).
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, Embassy/High Commission of UK, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
13. Deputy Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
14. Assistant Registrar (Establishment), Registrar Office, Jagannath University, Dhaka (for update information)
15. Office Copy/Personal File.

  
(A.T.M. Shafiqur Rahman)  
Deputy Registrar